

# Publication and Contribution Rules

## I. Content

Being this a specialized magazine, only academic papers related to the subject of tourism on environmental studies, or those which follow any other lines of research at CIETUR, such as tourism or education, or social, administrative or cultural studies on tourism, will be published. All papers must be written in a simple, clear, well-structured way. Contributions in English, Spanish and Portuguese will be accepted.

Authors must attach a half-page bio-data where they include their full name, academic formation (degree, discipline and institution), the place where they work (with postal address), the names of other publications or lines of research they are working on, and an e-mail address.

Papers must include, at least, a summary, an introduction, topic development, conclusions and references.

## II. Reception of materials for publication

All materials to be published in **Periplo Sustentable** must be sent to the editorial staff via email to:

**periplo\_sustentable@yahoo.com.mx**

**rocioserba@yahoo.com.mx**

**gracicj@hotmail.com**

The documents remitted for publication will be subject to an editorial process which implies they must follow certain editorial rules in order to facilitate its publication.

All contributions must be unpublished and should not be proposed to be published by any other magazine, unless **El Periplo Sustentable** determines so.

Authors cannot submit their contributions consecutively and the maximum author number of an article is six.

### **III. Format**

a) Papers could be delivered via e-mail, in a WORD document with Times New Roman font, size 12, and typed in upper and lower cases (with accurate accentuation in those cases of Spanish or Portuguese articles).

b) All documents must include a cover with the personal data of the author (address, telephone number including country and city code, e-mail address, etc.)

c) Projects must include a Spanish, Portuguese or English abstract (no more than 200 words) where the topic of the article is briefly exposed as well as the purpose of the article or any another information that the author considers relevant (do not include charts, numbers or mathematical expressions or references). Three to five key words must be included for the indexical bibliography.

d) The footnotes could be included at the end of the text. Illustrations and charts should be only the necessary ones for the comprehension of the text and must be delivered separately (in Excel or Word). In the case of pictures and images, these will be attached separately in the following format .jpg, .gif, .tiff, .eps. . The author must indicate in the text where these images should be placed.

e) Quotes should be presented under the Harvard style, i.e. (García; 1993:125), that is, the author's last name, followed by a semi-colon, then the year of publication followed by a colon, then the number of page.

f) Bibliographic references should follow this style:

**Book:** Author's last name, coma, first name's capital letter, period, editor (year of publication). Name of the book in italics, coma, (edition) city of publication, colon, and finally, editorial. In the case of **articles or chapters** in an edited book as reference: Author/editor (year of publication). Article or Chapter title. Title of the Book in italics (number of pages),(edition) and (volume). City of publication, and finally, editorial. **Articles from Scientific Journals:** Author (year of publication). Article's title. Journal's name, volume (edition number), number of pages. **Electronic documents, databases and computer software:** Author (year of publication). Title (edition), {document type}. City of publication: editor. Available in: include the link (date of access)

#### **IV. Extension**

The projects to be published must be 15 pages long in extent, at least; with a paragraph format of 1.5 lining, in letter size paper. The upper limit in extension is 30 pages with the same format. The extension should include graphics and charts.

#### **V. Judgement**

All contributions will be revised by two external arbiters who will receive the document without the name of the author and, consequently, will emit a written judgment under the following criteria: approved for publication, approved with modifications (specifying which ones), not approved. If they do not agree, another arbiter will judge the paper to determine if the paper is approved or not.

In either case, the author will be notified of the result. The author will have 30 days to correct the paper and resend it to the judges, who will revise the paper again and determine if it has been adequately corrected. If the paper needs to be corrected, the author will have a third and final opportunity to do it.

All approved contributions will be subject to revision for style. El Periplo Sustentable. Turismo y desarrollo keeps the right to make the editorial changes considered convenient, always respecting the sense and point of view of the author.

## **VI. Constitution**

Each number of the magazine will be constituted by those papers which, at the moment of edition closure, count on the approval from the Editorial Coordination. However, in order to give each number a better thematic constitution, the magazine keeps the right to publish the approved articles in posterior numbers.

## **VII. Rights**

The authors cede to **El Periplo Sustentable** the right to diffuse the material. The patrimonial rights of the published articles, once approved by the arbiters will be ceded to Universidad Autónoma del Estado de México (UAEM).

[COPYRIGHT TRANSFER AGREEMENT]